

**GOVERNMENT OF TELANGANA
FIANNCE (WP) DEPARTMENT**

Circular Memo No.3469202-A/310/WP/A1/2025

Dated:20-12-2025

Sub:- Finance (WP) Department-Private Buildings taken on lease by the Government Departments/Corporations/Societies/Universities –Shift to Government Buildings latest by 31st December, 2025 – Instructions – Regarding.

The attention of all the Special Chief Secretaries/Principal Secretaries/ Secretaries/Special Secretaries of the Administrative Departments of Dr.B.R.Ambedkar Telangana Secretariat, Hyderabad and all Head of the Departments, Government of Telangana, Hyderabad are invited to the subject cited and hereby informed that, Government after careful examination hereby decided that no Government/Corporations/Societies/Universities office shall be in private building hence forth. Wherever it is in a private building, immediate action shall be taken to shift to a Government Building immediately.

2. After the state is bifurcated, there are many Government buildings where additional space is available. Therefore, all the Special Chief Secretaries/Principal Secretaries/Special Secretaries and all HoDs are hereby directed to search a Government space latest by 31st December,2025 and make arrangement for the shifting.

3. All Government offices shall function in Government buildings only with effect from 1st January, 2026.

4. The Director of Treasuries/Director of Works Accounts/Pay and Accounts Officer, Telanagana, Hyderabad are also directed to ensure that no rental payment for Government offices in private building is effected from 1st February, 2026. Where the Government Department or organization is paying rent from their Grants-in-aid or their own source of fund or CSS, the concerned administrative head shall ensure that no rental is paid for Government offices in private building. In case of any deviation, administrative head will be personally responsible for lapse.

5. This shall be treated as “TOP PRIORITY”.

**K.RAMAKRISHNA RAO
CHIEF SECRETARY TO GOVERNMENT**

To

All Special Chief Secretaries / Principal Secretaries / Secretaries to Government,
Dr.B.R.Ambedkar Telangana Secretariat, Hyderabad.

All the Head of Departments, Telangana State, Hyderabad.

The Engineer-in-Chief (Buildings), TR&B Department, Hyderabad.

(P.T.O)

Copy to:

The Director of Treasuries and Accounts, Telangana, Hyderabad.
The Director of Works and Accounts, Telangana, Hyderabad.
The Pay and Accounts Officer, Hyderabad.
The P.S to Principal Secretary to Hon'ble Chief Minister,
Government of Telangana, Hyderabad.
The P.S to Hon'ble Deputy Chief Minister for Finance, Planning & Energy,
Government of Telangana, Hyderabad.
The P.S to All Hon'ble Ministers, Government of Telangana, Hyderabad.
The P.S to Chief Secretary, Government of Telangana, Hyderabad.
The P.S to Prl.Secretary / Spl.Secretary (KH/RR), Finance Department,
Dr.B.R.Ambedkar Telangana Secretariat, Hyderabad.
All the Sections in Finance Department, Dr.B.R.Ambedkar Telangana Secretariat,
Hyderabad.

//FORWARDED :: BY ORDER//



SECTION OFFICER